

POLICY

1999

6220

Personnel

SUBJECT: TEMPORARY PERSONNEL

District's needs may sometimes require temporary appointments. The terms of these appointments shall be defined by the Board of Education on a case by case basis.

Student Teachers

The South Huntington Union Free School District shall cooperate with teacher training institutions in the placement of student teachers in order to provide beginning teachers with the best possible student teaching experience.

Student teachers shall be protected from liability for negligence or other acts resulting in accidental injury to any person by the School District, as provided by law.

Substitute Teachers

A substitute teacher qualified to teach in the South Huntington Union Free School District shall be employed, whenever possible, by the Superintendent of Schools in the absence of a regular teacher. It is recognized that fully certified persons will not always be available for employment as substitute teachers.

The Board of Education shall annually establish the ordinary rate for per diem substitute teachers.

A Regular Substitute (those replacing teachers absent on leave for an extended period of time), at the discretion of the Superintendent, shall be placed on their proper schedule and step (no higher than 8th step) on the teachers' salary schedule.

Regular Substitutes shall participate in employee benefits for which they are eligible; i.e., Sick Leave, etc.

An Itinerant Substitute is one who is assigned by the day to take the place of a teacher who is absent for a brief period of time. Per diem payment for services of itinerant substitutes shall be established by separate Board action prior to September 1 of each school year.

Itinerant substitute teachers are not eligible to participate in employee health and welfare plans.

8 New York Code of Rules and Regulations
(NYCRR) Section 80.36
Education Law Section 3023

Adopted: 6/16/99